

LitCiting and Tagging References in HERO

Laura Datko-Williams and Adrien Wilkie

September 2013

When inserting a citation:

{author, year, HERO ID}

- Unformatted Example: “Soils are a sink for Pb, with accumulations remaining for hundreds of years in the absence of soil remediation {LaBelle, 1987, 47924}.”
- Formatted Example: “Soils are a sink for Pb, with accumulations remaining for hundreds of years in the absence of soil remediation ([LaBelle et al., 1987](#)).”

When inserting a citation: **{author, year, HERO ID}**

- Unformatted Example: “Soils are a sink for Pb, with accumulations remaining for hundreds of years in the absence of soil remediation {LaBelle, 1987, 47924}.”

Once you select “update citations and bibliography” (found under EndNote tab in Word), the reference changes to this and is now linked to the bibliography created at the end of the document.

- Formatted Example: “Soils are a sink for Pb, with accumulations remaining for hundreds of years in the absence of soil remediation ([LaBelle et al., 1987](#)).”

When inserting a reference as a part of the sentence:

{author, year, HERO ID@@author-year}

– Unformatted Example:

“However, {Rotko, 2001, 17720@@author-year} observed no difference in NO₂ exposure between men and women in the multi-country EXPOLIS study.”

– Formatted Example:

“However, [Rotko et al. \(2001\)](#) observed no difference in NO₂ exposure between men and women in the multi-country EXPOLIS study.”

When inserting a reference as a part of the sentence:

{author, year, HERO ID@@author-year}

– Unformatted Example:

“However, {Rotko, 2001, 17720@@author-year} observed no difference in NO₂ exposure between men and women in the multi-country EXPOLIS study.”

Once you select “update citations and bibliography” (found under EndNote tab in Word), the reference changes to this and is now linked to the bibliography created at the end of the document.

– Formatted Example:

“However, [Rotko et al. \(2001\)](#) observed no difference in NO₂ exposure between men and women in the multi-country EXPOLIS study.”

Other Helpful Tips

- Only include the last name of the first author no matter how many authors
 - WRONG: {Smith-et al., year, HERO ID}
 - WRONG: {Smith-and Jones, year, HERO ID}
 - CORRECT: {**Smith**, year, HERO ID}
- Do not include the beginning zeros of the HERO ID
 - Less correct: {author, year, 004689}
 - CORRECT: {author, year, **4689**}
- With multiple citations in a row, they can be separated by a semicolon or curly brackets (w/ no space between refs)
 - {author, year, HEROID}**X**{author, year, HEROID}**X**{author, year, HEROID}
 - {author, year, HEROID**;**{author, year, HEROID**;**{author, year, HEROID}
- If the article is still in press or e-published ahead of print, leave out the year:
 - {author,**,,** HEROID}

What NOT to do

- DO NOT type directly into formatted citations.
- DO NOT make changes to the generated bibliography.
- DO NOT make changes to the references in the EndNote Library. Changes must be made in HERO.
- DO NOT copy and paste formatted citations.
- DO NOT add HERO or HERONet links with "Track Changes" turned on.
- DO keep all citations in the unformatted version for the document production team and post-grads to format

(from HERO: <https://hero.epa.gov/index.cfm?action=help.litciter>)

Additional Information Found on Tip Sheet we handed out to you:

- Adding a prefix to the citation
- Adding a suffix to the citation
- Field shading options
- If EndNote automatically opens when you open up a document and you don't want it to
- Preventing traveling libraries
- How to make corrections to formatted citations and bibliographies

An Easy Method to **Add and/or Tag** a reference in HERO:

Note: A second method is described on page 2 of the tip sheet

Example: EPA related manuscript

1. I need to add the “SoilPb” and “Cited” tag to a reference that is already in HERO
 - Francek, 1992 (HERO ID: 049494)
2. I need to add a reference to HERO because it is not yet in HERO, and I need to tag it as “SoilPb” and “Cited”
 - Button, 2008 (DOI: 10.1007/s10669-007-9029-4)

Go to HERO website (<https://hero.epa.gov>)



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PDF Options:

- ☒ **Subscribed** - PDFs for journals that EPA subscribes to
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[Click to add 'HERO.' to your ids](#)**EndNote Library (RIS file)** No file chosen**IRIS****NAAQS****PPRTV****Other**

- ☐ Acenaphthene 83-32-9
- ☒ Acetaldehyde 75-07-0
- ☐ Acetophenone 98-86-2
- ☐ Acetyl chloride 75-36-5
- ☐ Acrolein 107-02-8
- ☐ Acrylamide 79-06-1
- ☒ Acrylonitrile (ACN) 107-13-1
- ☐ Allyl chloride 107-05-1
- ☒ Ammonia
- ☐ Ammonium acetate 631-61-8
- ☐ Anthraquinone 84-65-1
- ☐ Antimony 7440-36-0
- ☒ Arsenic 7440-38-2
- ☐ Asbestos 1332-21-4
- ☐ Barium and Compounds 7440-39-3
- ☐ Barium cyanide 542-62-1
- ☒ BBP (Butyl benzyl phthalate) - 2012
- ☐ BCMEE 108-60-1
- ☐ Benzene 71-43-2
- ☐ Benzenethiol 108-98-5
- ☒ Benzo(a)pyrene (BaP) 50-32-8

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hero.049494

10.1007/s10669-007-9029-4

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- ☐ MSA-Historical Mixtures
- ☐ MSA-Macrophages and Dendritic Cells
- ☐ MSA-Particle Translocation
- ☐ MSD-Climate
- ☐ MSD-Climate Clustering
- ☐ MSD - Climate for Authors
- ☐ MSD-Clustering
- ☐ MSD-Health Effects
- ☐ MSD LitSearch - June 2013
- ☐ MSD-SOA
- ☐ Near-Road
- ☐ P-Bromophenyl phenyl ether
- ☐ PM-Ecological Effects
- ☐ PM Provisional Assessment
- ☒ **Soil Pb**
 - ☐ Background
 - ☐ Literature Search #1
 - ☐ Literature Search #2
 - ☒ **Cited**
 - ☐ Considered
- ☐ Wood Smoke

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Requestor

Wilkie, Adrien

Description

Add/Tag Ref presentation 

Created

08/30/13 4:00 PM

PDF Option

☐ All

☒ None

☐ Automatic

Tags

Soil Pb

- Cited

Summary

Quick Import

2 Total References Submitted

1 from DOI

1 from HERO Tagging

Results

1 updated reference

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Source	Input	Result	HERO ID	Status
HERO	hero.049494	Completed	49494	

 View Reference Citation

DOI	10.1007/s10669-007-9029-4	Completed	346331	
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Batch ID	Requestor	Date	Complete	Description	Projects
7210	Adrien Wilkie	8/30/2013 4:00 PM	Yes	Add/Tag Ref presentation	Soil Pb
7164	Adrien Wilkie	8/28/2013 5:41 PM	Yes	LitCiter Tag Request 08/28/2013 5:41 ...	ISA-NOx
7158	Adrien Wilkie	8/28/2013 3:48 PM	Yes	LitCiter Tag Request 08/28/2013 3:48...	ISA-NOx
7157	Adrien Wilkie	8/28/2013 3:48 PM	Yes	LitCiter Tag Request 08/28/2013 3:48...	ISA-NOx
7155	Adrien Wilkie	8/28/2013 3:00 PM	Yes	NOx Draft (Ch5) - hero refs round2 (...)	ISA-NOx
7154	Adrien Wilkie	8/28/2013 2:59 PM	Yes	NOx Draft (Ch5) - hero refs round2	ISA-NOx
7153	Adrien Wilkie	8/28/2013 2:59 PM	Yes	NOx Draft (Ch5) - hero refs	ISA-NOx
7148	Adrien Wilkie	8/28/2013 9:59 AM	Yes	LitCiter Tag Request 08/28/2013 9:59...	ISA-NOx
7147	Adrien Wilkie	8/28/2013 9:39 AM	Yes	NOx Draft (AES-Ch2) - Cahill et al.,...	ISA-NOx
7132	Adrien Wilkie	8/26/2013 5:17 PM	Yes	NOx Draft (AES-Ch2) - Westcott, 1995	ISA-NOx

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The next time I open the HERO-SoilPb library via Word, those two references will now be in the EndNote file so I can:

1. Cite While I Write (i.e., “Insert Citation” button)
2. “Update Citations and Bibliography”
3. “Make HERO Links” or “Make HERONet Links”

If you want to learn how to add/ tag references yourself, the HERO Team is willing to provide you with more assistance.

Email them at hero@epa.gov

Questions?